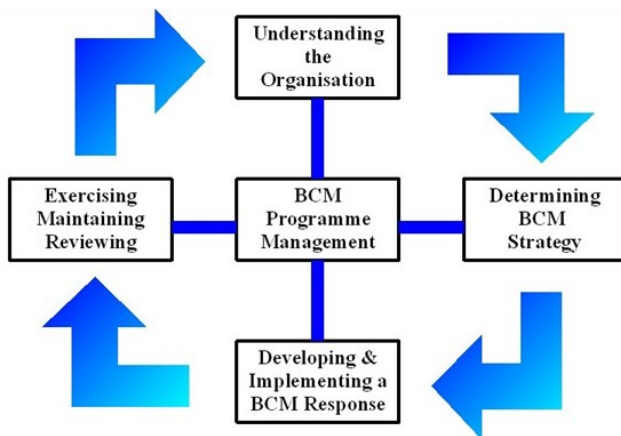


Business Continuity Package

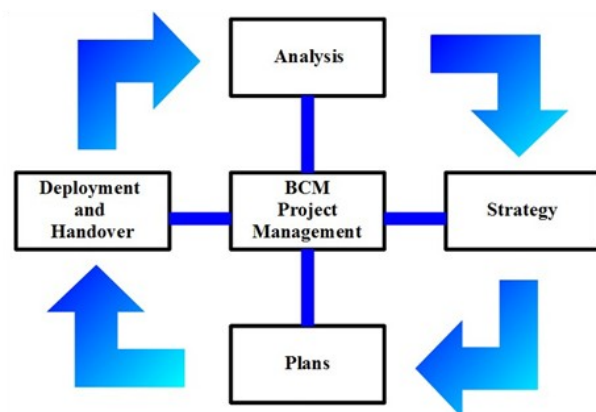
Business Continuity is a management discipline that provides a framework for an organisation to build resilience, providing the capability for an effective response to events that might threaten it. A key element of this discipline is the process of preparing contingency plans for situations that may never occur. Such plans aim to ensure that an organisation's critical functions continue to operate during a crisis, and that the remainder can be recovered in a controlled manner.

All too often, the time, complexity, and cost of introducing Business Continuity Management (BCM) and developing contingency plans are seen as disproportionate to the benefit. To overcome these obstacles, Merrycon provides a package of structured consultancy and software aimed at enabling organisations to introduce BCM and deploy effective plans quickly, easily, and at an affordable price.



The package is used in a five-stage process that follows the Good Practice Guidelines for BCM published by the Business Continuity Institute (BCI), and which provides the necessary support for those organisations looking to be compliant with Business Continuity standards such as BS 25999. It takes an organisation through an initial iteration of the BCM process, the end point of which is a handover of the expertise and tools to enable the client to continue the process.

- **Project Management** – defining the initial BCM project, developing a Business Continuity Policy, and planning and managing the work that needs to be undertaken
- **Analysis** – understanding and documenting the impact on the client's operations of an unplanned event that causes major disruption and identifying continuity and recovery requirements
- **Strategy** – reviewing current resilience and determining Business Continuity strategies and tactics
- **Plans** – determining the incident response structure, preparing and agreeing the content of the contingency plans, and developing the plans
- **Deployment and Handover** – desk-based exercises of the plans, the establishment of programmes for exercising, maintenance and awareness, and the handover of the process to the client



The software is provided through a web-based Business Continuity system called **Mataco**, which was designed and developed by Savant (www.savant.co.uk) in partnership with Merrycon. It is supported, marketed, and hosted by Savant.